

AGENDA
BOARD OF FINANCE SPECIAL MEETING
TO BE HELD ON MONDAY, NOVEMBER 17, 2003 at 8:15 pm
IN ROOM #119 AT TOWN HALL

1. **ELECTION of OFFICERS :**
2. **APPROVAL OF MINUTES**—Approval of minutes of special meeting of October 14, 2003.
3. **PUBLIC WORKS – TRANSFER:** Consider and take action on the request of the Public Works Department for a transfer of Capital Reserve funds as follows:

From:

To:

Acct. No.	Account	Amount	Acct. No.	Account	Amount
X0448004-902915	NHRR Parking	5,524.00	X0442144-904903	Heights Rd Drain	8000.00
X0442144-910045	Sidewalk Rehab.	2,476.00			
	TOTAL	8,000		TOTAL	8,000

4. **HEALTH DEPARTMENT—TRANSFER:** Consider and take action on the request of the Board of Selectmen for a transfer of appropriations of \$7,308 from the Contingency Fund, #A9003006-86600, to the Health Department Professional Services Account, #A0558012-82007. (See attached memo dated October 10, 2003 and email dated October 28, 2003 from the Administrative Officer.)
5. **REVALUATION REPORT:** Receive a report and to have a discussion with Mary Anne Obuchowski, Town Assessor, on the recently completed revaluation.
6. **PROPOSED CHARTER CHANGES:** Review the status of this initiative and the progress which has been made by the special RTM committee.
7. **POST 53 – PARAMEDIC BILLING:** Review the status of the plan to improve the collection of paramedic billings.
8. **B/E – REDUCTION IN THE ECS GRANT:** Review a reduction in the ECS grant from the state for this fiscal year.
9. **DHSBC – STATUS REPORT:** Receive a report from the DHS Building Committee and from the Finance Director on the status of the project.
10. **BOND RATINGS:** Receive a review from the Finance Director and to discuss the process and procedures of the bond rating agencies.

11. **2004 SCHEDULE:** To review the first draft of the new schedule.

12. **FINANCIAL REPORTS:** Review the monthly financial reports.

OTHER BUSINESS: This being a special meeting, no items maybe added to the agenda..